

Westborough BPAC

Meeting Minutes

March 10, 2015

Attendance: Bruce Tretter, Glenn McLeod, Ed Beauchemin, Nancy Siegel, Howard Drake

- Approved last month's meeting minutes.
- BWALT
 - The Town's new contract Legal service had some questions about signing the easements. A meeting with them, the Town Manager, and others is planned sometime after the town meeting.
 - Discussed various section of the trail that we might want to prioritize.
 - East Main St to Lyman St – This section would be very visible and help promote the trail.
 - Hundreds Rd to Butterfield Dr – Would allow people to bypass the dangerous sections of Flanders Rd.
- Education
 - Bike Maintenance classes at YMCA Mission in Motion event (Boroughs Family Branch YMCA, 4 Valente Drive, Westborough- across rt20 from Christmas Tree Shop Plaza)
 - Plans finalized for classes with Landry bike shop instructor and YMCA
 - Class Schedule (3/28)
 - 10 minute tune up
 - How to change a flat
 - 10 minute tune up
 - Classes are open to the public, you do not need to be a member of the Y.
 - Discussed advertising the classes at the town meeting display, at the YMCA, YMCA Facebook page, Westborough TV PSA, Newspaper Press Release, and through the recreation department.
 - Plan is for YMCA to handle the registration. Call the Westboro YMCA (508-870-1320) to sign up.
 - Rotary Club granted \$300 for the cost of the classes. Thanks.
 - Civic Club also offered \$300. Nancy to contact them to thank them for the offer, and explain that we already have money for the class.
 - Bike to School Event
 - Nancy scheduled a meeting with Sarah Dulea (president of Fales Parent Group) to talk about a Bike to School event.
- Town Meeting (3/14).
 - Table has been requested for town meeting to hold the display boards.
 - Bruce to create a sheet requesting input/suggestions on any of the BPAC projects.
 - Howard and Nancy to make a sign advertising the 3/28 Bike Maintenance classes
 - Suggest people show up about 12:15 to help with setup.

- Bruce to post a BPAC meeting notice for town meeting, just in case we want to discuss anything.
- Bike & Pedestrian Plan
 - Reviewed Section 3 (Existing Conditions->Bicycle Facilities-> Current recommended bike routes) created by Howard. It describes the bike routes posted on the town's web site. It was discussed that the material was good and that we did not need to add any maps or charts.
 - Reviewed material Howard created for Section 5 (Action Plan). It described the plan to add additional bike routes on the town's web site.
 - Additional items to Section 5 (Action plan) will be added as the document progresses.
 - Question was raised about long vs short term actions. Bruce to ask Jim Robbins what the definitions of short term vs long term is for a document like this.
 - Reviewed Section 4 (Bicycle and Pedestrian Accessibility and Safety Program) created by Bruce.
 - Includes sections for the programs Bicycle Friendly Community, Walk Friendly Community, Safe Routes to School, and Complete Streets
 - Discussed the format of the section, which included:
 - Summarizing each program.
 - Listing some of the questions used to determine if a community meets the criteria for each program
 - Included details of each program in the appendix, and have a link to each program's websites
 - It was mentioned that document should reference the Town's Master Plan.
 - Nancy mentioned that she found a "Walk Bike to School" web site that had some information that contains a checklist that we might be able to use.
- Next meeting April 7 at 7PM.